

High Performance Leadership Forms

Performance Appraisal - Rating Scale

Name:		Date:	
Position:		Department:	
Appraised By:		Date Started:	

Performance Plan

Key Result Area	Rating	Notes
	1.....2.....3.....4.....5	
	1.....2.....3.....4.....5	
	1.....2.....3.....4.....5	
	1.....2.....3.....4.....5	
	1.....2.....3.....4.....5	
	1.....2.....3.....4.....5	
	1.....2.....3.....4.....5	
Manager's Comments		

High Performance Leadership Forms

Behaviour Assessment

Behaviours	Rating	Notes
	1.....2.....3.....4.....5	
	1.....2.....3.....4.....5	
	1.....2.....3.....4.....5	
	1.....2.....3.....4.....5	
	1.....2.....3.....4.....5	
	1.....2.....3.....4.....5	
	1.....2.....3.....4.....5	
Manager's Comments		

High Performance Leadership Forms

Development Plan

Development Goals	Development Activities	Due Date	Status	Comments
1.				
2.				
3.				
4.				

High Performance Leadership Forms

Overall Comments

Manager's Comments

--

Employee's Comments

--

Sign Off

Performance Plan Sign off	
Employee Signature:	Date:
Manager Signature:	Date:

High Performance Leadership Forms

Performance Appraisal – Global Rating Scale

Name:		Date:	
Position:		Department:	
Appraised By:		Date Started:	

Performance Plan

Key Result Area	Global Rating	Notes
	1.....2.....3.....4.....5	
Manager's Comments		

High Performance Leadership Forms

Behaviour Assessment

Behaviours	Global Rating	Notes
	1.....2.....3.....4.....5	
Manager's Comments		

High Performance Leadership Forms

Development Plan

Development Goals	Development Activities	Due Date	Status	Comments
1.				
2.				
3.				
4.				

High Performance Leadership Forms

Overall Comments

Manager's Comments

--

Employee's Comments

--

Sign Off

Performance Plan Sign off	
Employee Signature:	Date:
Manager Signature:	Date:

High Performance Leadership Forms

Performance Appraisal – Essay Style

Name:		Date:	
Position:		Department:	
Appraised By:		Date Started:	

Performance Plan

Manager's Comments

Behaviour Assessment

Manager's Comments

High Performance Leadership Forms

Development Plan

Development Goals	Development Activities	Due Date	Status	Comments
1.				
2.				
3.				
4.				

High Performance Leadership Forms

Overall Comments

Employee's Comments

--

Sign Off

Performance Plan Sign off	
Employee Signature:	Date:
Manager Signature:	Date